

Fantasia

Come join our vibrant and dynamic team for the 27th edition of the festival!

HOSPITALITY INTERNSHIP (1 POSITION)

Responsibilities (will include but not be limited to):

- Direct and accompany festival guests to screenings, red carpets, dinners, and press.
- Assist Hospitality team (Ground transportation, Accreditations, Jury Coordination, and general Hospitality) with pre-festival and festival work.
- Creating schedules for guests, greeting guests at airports and hotels, making reservations for guests and programmers, attending Fantasia events as part of the Hospitality team.
- Distribute festival information, guest guides, and guest gift bags.

Minimum Requirements:

- Experience with Microsoft Office and Google Drive
- Experience in working with databases, Zone Festival an asset
- Ability to work well both independently with a spirit of initiative in a fast-paced team environment with many members having many requests and concerns
- Ability to communicate clearly and accurately in email and in person
- Interest and knowledge of film, especially genre film considered an asset

Contract Dates: July 3 to August 11, 2023

Part-time building into full-time

Honorarium: \$2000

TO APPLY: Submit your cover letter and resume to this link by, **April 20th, 2023** → <https://airtable.com/shrfvhjfv4QAhmCHE>

Fantasia actively promotes employment equality, and values parity and diversity in its hiring practices.